



ACCOUNTANT- FRANKFURT (W/M/D). FRANKFURT, GERMANY

Are you ready to charter your own career?

The runway to success in global aviation begins here...

Are you looking for an opportunity to work for a global brand where you can use your skills, be part of a diverse team, and grow with a dynamic company? We are looking for an **Accountant** to join the team in our **Frankfurt, Germany** office for a 12-month fixed-term contract. The successful candidate will be passionate about the aviation industry, target- and goal-driven, and have experience in Accounting.

Purpose of the Role

To oversee the transactional finance team whilst providing support on Month-end duties. Involvement in all aspects of the finance function.

Responsibilities of the Role

Accounts payable

- Support the transactional team with guidance on invoice posting
- Review postings, ensuring accuracy and correct tax treatment of all purchase invoices.
- Assist with posting employee expenses and credit card returns.
- Support with ledger reviews of all creditor nominal accounts..
- Prepare weekly payment run and ensure invoices are paid when due.

Accounts receivable

- Oversee the transactional team, making sure they are working to required SLAs.
- Step in as required to support with creating sales invoices.
- Support the commercial teams with any urgent issues that the transactional team needs support with.
- Assist with credit control

Month end

- Assist with gross profit reconciliations.
- Support the Assistant Finance Manager with other month-end duties as required.

Other duties

- Own customer credit requests.

- Assist with VAT returns.
- Support with year-end duties.

Key attributes

- Team player, happy to help other team members and go the extra mile.
- Attention to detail is crucial when raising sales invoices; must show real care and pride in the quality of work.
- Must have strong interpersonal skills and the ability to stay cool under pressure when dealing with demanding brokers.

Communication

- Participate in conference calls to ensure effective sharing of information and full awareness of others in the finance and other offices.
- Keep up to date with activities of other finance staff using the appropriate network of communication.

Correlation with

- To work in correlation with all finance departments across the group.
- To work in conjunction with the yearly strategies laid out by the ExCom, Senior Management and Management Teams.

Marketing

- Ensure that all marketing material is in line with Group Marketing procedures.

What We Look For

- A minimum of 2-3 years experience in a demanding, varied finance role

What We Offer

- Competitive salary
- Comprehensive benefits package
- Opportunity to join a global company and be part of a diverse international team
- Professional development and career opportunities
- Unlimited access to thousands of courses on LinkedIn Learning platform

With more than 50 years of experience, the Chapman Freeborn group provides a diverse range of aviation-related services on a global basis. Our expertise in all areas of the air charter industry makes us the number one choice for many of the world's leading logistics providers, multinational corporations, travel partners, and well-known names from the entertainment business.

Chapman Freeborn is a family member of Avia Solutions Group, a leading global aerospace services group with almost 100 offices and production stations providing aviation services and solutions worldwide. Avia Solutions Group unites a team of more than 11,500 professionals, providing state-of-the-art solutions to the aviation industry and beyond.

Chapman Freeborn provides equal employment opportunities to all employees and applicants for

employment and prohibits discrimination and harassment of any type without regard to race, colour, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Salary comment: € per year

Chapman Freeborn combines over 46 years of experience with unrivaled global coverage to meet the air charter requirements of customers 24 hours a day, 365 days a year. The company's diverse client base includes major corporations, governments, non-governmental organizations (NGOs) and relief agencies, as well as high net worth individuals (HNWIs) and prominent figures from the entertainment world.