



FINANCE SPECIALIST. VILNIUS, LITHUANIA

Locatory.com is a multicultural international company part of Avia Solutions Group which is well-known in the global aviation industry and beyond. As the top employer in the sector, we are ready to offer a position to a Finance Specialist to thrive in a dynamic, global environment.

Responsibilities:

- KYC (Know Your Customer) procedures – collecting information from supplier companies and entering it into specialized programs;
- Customer debt administration – preparing reminders and warning letters for late payments;
- Timely invoice administration – checking information and comparing it with internal documents;
- Assistance in performing various administrative tasks.

Requirements:

- Higher education (in management, finance, administration or similar field - an advantage);
- Good skills in working with Microsoft Excel (creating tables, filtering data, basic formulas);
- Good English skills (written and spoken);
- Responsibility, diligence and attention to detail;
- Experience in administrative work or accounting - would be an advantage;
- Experience working with enterprise resource planning systems (ERP) - would be an advantage.

Works perks and more:

- Opportunity to work with innovative IT solutions in the aviation industry.
- A rewarding and fun work environment in an interdisciplinary team of professionals.
- Health Insurance package in compliance with our company policy.
- Office gym and free parking.
- Children's room where you can leave your kids to play with supervision.

- Brand new office.

The salary for this position is from 2300 EUR/gross, based on your skills and competencies.

Locatory.com is a family member of Avia Solutions Group, leaders in end-to-end capacity solutions for passenger and cargo airlines worldwide. The Group manages over 100 offices and production facilities globally and is significantly backed by the assets of over 7,000 highly skilled aviation professionals, serving more than 2,000 clients throughout Europe, Asia, North America, Australia, and worldwide. Avia Solutions Group holds more than 500 licenses for its evolutionary range of activities across multiple business sectors. Its vast portfolio of services to clients includes ACMI, charter and cargo aviation, aircraft leasing and trading, MRO services, business aviation and VIP airline procurement, charter and cargo aviation, pilot and crew training, recruitment services, together with multiple complementary services spanning a wide range of associated operations.