



ACCOUNTING TEAM LEAD FOR ADMINISTRATION. VILNIUS, LITHUANIA

WHY US?

Avion Express is a narrow-body ACMI (Aircraft, Crew, Maintenance, Insurance) and charter operator. Avion Express provides top-level short and long-term aircraft wet-leasing (ACMI) solutions and also offers its clients aircraft on a charter basis. The company operates an Airbus A320 family aircraft fleet.

Avion Express is looking for ambitious professionals to support the company's matters and further development of the company. The position is based in Vilnius, Lithuania.

The company creates a supportive work environment and conditions for employees to grow, both professionally and personally.

ARE YOU READY TO?

- Lead and support a team of accountants, ensuring task distribution, quality control, and continuous professional development.
- Coordinate and supervise the monthly closing process within the team.
- Collaborate closely with other Team Leads and departments to ensure smooth cross-functional operations.
- Act as the main point of contact for escalations, complex cases, and audit-related queries.
- Oversee the processing of invoices and payments related to administrative expenses (office costs, services, etc.).
- Supervise payroll accounting processes, including monthly salary runs, statutory deductions (Sodra, GPM), and related reporting.
- Ensure VAT reporting, tax submissions, and compliance with local regulatory requirements.
- Coordinate payment runs and related approvals.
- Any other duties delegated by the direct manager.

DO YOU HAVE WHAT IT TAKES?

- 3+ years of professional experience in accounting, with at least 1-2 years in a senior and/or lead role.
- Education in Accounting, Finance, or a similar field would be a strong asset.
- Solid knowledge of accounting principles and experience with month-end closing processes.
- Proven experience working with ERP systems (e.g. Business Central, Navision, or similar); proficiency in Excel, would be an advantage.
- Strong leadership and team management skills, including task planning, delegation, performance monitoring, and motivation.
- Analytical and problem-solving abilities, with attention to detail and a proactive attitude.
- Ability to communicate clearly and effectively across different departments and with external

stakeholders.

- Experience with audits, compliance, and reporting requirements in your area of responsibility (e.g., payroll, VAT, inventory, revenue).
- Ability to handle multiple priorities, meet deadlines, and work independently.
- Working proficiency in English.

DOES IT SOUND APPEALING?

Position, based in Vilnius, Lithuania.

Friendly atmosphere in a modern business center.

Competitive salary (starting from 3600€ gross, depending on your experience) and social benefits, including health insurance.

Other benefits: opportunity to book standby flights, gym for your physical health, daily coffee and fruits and weekly pastries, birthday day-off.

Access to the VIP lounge and discounted tickets at the Twinsbet Arena.

The opportunity to spend up to 90 days per year - 21 of which can be spent working outside of the EU - on workation.

Opportunities for professional and personal growth.

Opportunity to work in a truly international business environment.

Salary: from 3600 € to 4200 € (brutto)

Avion Express is the largest narrow-body ACMI operator in the world. The company operates it's Airbus A320 family aircraft fleet across Europe, as well as Africa, South America and the Asia-Pacific region.