



## **TECHNICAL LIBRARIAN. VILNIUS, LITHUANIA**

### **ABOUT COMPANY:**

FL Technics is a global provider of tailor-made services for aircraft maintenance, repair, and overhaul (MRO), delivering solutions to commercial aviation customers worldwide. FL Technics is operating in a vast network of representative offices, hangars, and shop facilities, as well as largest independent line maintenance stations network across Europe, Asia Pacific, Africa, Middle East, and Canada.

FL Technics is a family member of Avia Solutions Group, leaders in end-to-end capacity solutions for passenger and cargo airlines worldwide. The Group manages over 100 offices and production facilities globally and is significantly backed by the assets of over 9,000 highly skilled aviation professionals, serving more than 2,000 clients throughout Europe, Asia, North America, Australia, and worldwide and still counting.

For this purpose we are looking for our location:

### **YOUR TASKS:**

- Organize and store technical documentation;
- Update technical documentation as needed;
- Distribute technical documentation to relevant parties;
- Maintain order of technical documentation and aircraft data;
- Ensure safe custody of completed work records;
- Keep track of new Airworthiness Directives and Service Bulletins for compliance;
- Archive original technical records for aircraft under Part M management.

### **WHAT YOU SHOULD BRING:**

- University or College degree;
- Fluency in written and spoken English;
- Strong attention to detail and accuracy in data entry and record-keeping;
- Excellent organizational skills and ability to prioritize tasks effectively;
- Proficiency in basic computer skills and familiarity with office software applications;
- Ability to work collaboratively in a team;
- Willingness to learn and adapt to new processes and procedures;
- Previous experience in similar role or industry (advantage).

### **OUR ATTRACTIVENESS:**

- A stable job in a globally successful company;
- Additional private and health insurance;

- Discount system of partnering companies;
- Internal training and courses.

## **READY?**

We look forward to receiving your documents!

Salary: from 1300 € (brutto)

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**FL Technics** is a global provider of aircraft maintenance, repair, and overhaul (MRO) services. The Company specializes in base & line maintenance, spare parts & component support, engine, APU & LG management, full aircraft engineering, and technical training. FL Technics is an EASA Part-145, Part-M, Part-147, Part-21 as well as FAA-145 certified company with hangars in Lithuania, Indonesia and China as well as line station around the world.