



CREW CONTROL OFFICER. VILNIUS, LITHUANIA

Are you passionate about aviation, quick decision-making, and ensuring smooth daily operations? Join **KlasJet** and become an essential part of our Flight Operations team, where every day brings new challenges and opportunities to make an impact.

What you will do:

- Monitor and oversee crew operations within the upcoming 72-hour schedule.
- Coordinate crew duties, activities, and ensure compliance with flight time limitations and company requirements.
- Re-plan crew rosters in case of delays, operational disruptions, or schedule changes.
- Maintain operational control systems to support efficient day-to-day operations.
- Coordinate closely with Flight Operations personnel and communicate effectively with flight crew.
- Monitor crew training activities to ensure compliance with company and regulatory requirements.
- Update and maintain internal travel management systems following operational changes.
- Ensure operational requests are handled promptly and efficiently.
- Communicate relevant operational information to internal departments and external stakeholders.
- Report operational irregularities or non-conformities to the Head of Flight Dispatch.
- Perform other operational duties as required.

What we are looking for:

- Previous experience in aviation operations (at least 1 year), crew planning, flight dispatch, or a similar operational role would be considered an advantage.
- Strong organizational skills with the ability to prioritize tasks in a dynamic environment.
- Ability to make decisions quickly while maintaining accuracy.
- Excellent communication and teamwork skills.
- Good analytical thinking and problem-solving abilities.
- Fluency in English (spoken and written).
- Good computer literacy and ability to learn operational systems.

SPECIAL CONDITIONS:

The ability to work on a shift pattern of 4 on 4 off - 12 hours shifts consisting of 2-day shifts and 2-night shifts is essential for this position.

We offer:

- An interesting and challenging position within an international company in a fast-moving and fascinating aviation industry;
- Opportunities to further grow and develop in the exciting and growing aviation company;
- Opportunity to improve and constantly acquire new knowledge (participation in training, seminars);
- Possibility to implement innovative ideas and solutions;

- Additional Health insurance according to the company policy;
- Free gym in the office (plus 3 group Trainings per week);
- Free childcare zone;
- Free parking spot next to the main office;
- Other benefits from Avia Solutions Group.

Apply now and become part of a team that keeps the skies moving safely and efficiently!

We will be happy to discuss the specific amount during an interview based on your experience and qualifications.

Salary: from 2300 € to 3300 € (brutto)

KlasJet is an exclusive private and corporate jet charter company, renowned as a leader in the provision of bespoke group flights worldwide. Operating one of the biggest Boeing 737-VIP fleets globally, the company stands out visually through its unique livery, and professionally through its reputation for offering meticulously personalised, high-quality customer service. From sports teams and entertainers, meetings and events, to diplomatic envoys and corporate business travel KlasJet can offer the perfect service tailored uniquely to any particular needs.