

LEGAL OFFICER. TAGUIG, PHILIPPINES (THE)

Avia Solutions Group (ASG) Global Services Philippines is looking for a **Legal & Compliance Officer** to join **the Group's Corporate Affairs and Assurance department**.

This position is based in the ASG Global Services Philippines office in BGC, Taguig, under a hybrid setup and working on the EMEA Time Zone.

Avia Solutions Group (ASG) is the leading aviation business group, operating across all continents with offices in Ireland, USA, Asia Pacific, UAE, Lithuania, South Africa, and Australia. Backed by 14,000 highly skilled aviation professionals, the group is the largest global ACMI (Aircraft, Crew, Maintenance, Insurance) provider, operating a fleet of 200+ aircraft. The group also provides various aviation services such as MRO (Maintenance, Repair, and Overhaul), pilots and crew training, ground handling, and other interconnected solutions.

Role Overview:

This position requires a proactive legal professional with strong analytical skills, attention to detail, and the ability to provide legal advice. The Legal Officer will draft corporate documents, intra-group contracts and other legal documents. standards.

Key Responsibilities:

- Drafting corporate decisions, policies, and legal documentation.
- Drafting intra-group contracts to support business operations.
- Advising on the implementation of Group policies and regulatory compliance.
- Assist with establishment, maintenance, and liquidation of legal entities.
- Ensuring subsidiaries align with the Group Governance Policy and corporate standards.
- Collaborating with internal teams to mitigate legal risks.
- Conducting legal research and monitor changes in corporate law.

What we are looking for:

- A graduate of Law.
- Having at least 3 years of experience as a Legal Officer or alike.
- Proven experience in corporate law.
- Strong analytical and problem-solving abilities.
- Ability to work independently and manage multiple legal matters simultaneously.
- Detail-oriented with excellent organizational skills.

The Benefits of being part of our Team:

- Contribute to meaningful projects that shape the future of the Group, allowing you to grow professionally while making a real difference.

- Be part of a collaborative and inclusive environment where your ideas are valued, and innovation takes center stage.
- Benefit from personalized learning pathways, dedicated mentorship, and a clear trajectory for career advancement.
- Enjoy a flexible work culture and comprehensive benefits that support both your personal and professional well-being.
- Your efforts will be celebrated through competitive compensation and employee recognition programs designed to highlight your contributions.

A remote workforce service centre supporting Avia Solutions Group's ACMI airlines and MROs worldwide.