



## **OBC BROKER - MEX. MEXICO CITY, MEXICO**

**Are you ready to charter your own career?**

**The runway to success in global aviation begins here...**

Are you looking for an opportunity to work for a global brand where you can use your skills, be part of a diverse team and grow with a dynamic company? **Chapman Freeborn OBC** is looking for an **OBC Broker** to join the team in **Mexico City, Mexico**. The successful candidate will be passionate about the aviation industry, target and goal driven and have experience in On Board Courier Brokerage.

### **Purpose of the Role**

- To maximize business opportunities by offering tailored-made solutions to meet clients' requests within budgetary and operational restrictions, whilst making suitable profit for the Company
- To build strong productive relationships with clients to ensure that the needs of the client and business are achieved

### **Responsibilities of the Role**

- To handle customers' requests via telephone calls or emails for OBC services, follow-up and work towards job confirmation
- To monitor /track on-going shipments and keep in constant communication with the responsible courier and/or customers
- Liaise and give clear detailed instructions and information to Couriers on their assignments
- Supply Couriers with all mandatory official documentation for local Customs and Immigration Office and arrange their travel itineraries
- Prepare and compile files for all job and ensure all relevant documents are in place for future reference and invoice purpose
- Be willing to make business/duty trips abroad at short notice and if necessary perform courier duties including pickup and delivery
- Be willing and able to work in shifts which may include irregular hours
- Be aware of and comply with Company's policies

### **Qualifications**

- Experience as an OBC Broker
- Experience within Airfreight or Logistic Companies, Airlines or the Travel Industry

- Knowledge of basic Airline reservations systems e.g. Amadeus are an advantage
- Valid driver's licence would be an advantage

## What We Offer

- Competitive salary
- Comprehensive benefits package
- Opportunity to join a global company and be part of a diverse international team
- Professional development and career opportunities
- Unlimited access to thousands of courses on LinkedIn Learning platform

With more than 50 years of experience, the Chapman Freeborn group provides a diverse range of aviation-related services on a global basis. Our expertise in all areas of the air charter industry makes us the number one choice for many of the world's leading logistics providers, multinational corporations, travel partners, and well-known names from the entertainment business.

Chapman Freeborn is a family member of Avia Solutions Group, a leading global aerospace services group with almost 100 offices and production stations providing aviation services and solutions worldwide. Avia Solutions Group unites a team of more than 11.500 professionals, providing state-of-the-art solutions to the aviation industry and beyond.

Chapman Freeborn provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, colour, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

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Chapman Freeborn OBC offers door-to-door, on board courier services for time-critical shipments. The company is headquartered in Europe with additional operations centres in USA and Hong Kong - providing clients with 24/7/365 hand-carry solutions. With Chapman Freeborn OBC, a dedicated courier accompanies the shipment from pick up to delivery straight to the recipient. Whether it's manufacturing components to keep an assembly line running, the latest prototype technology, or a time-sensitive consignment of samples, Chapman Freeborn OBC gets it delivered.