

JUNIOR CREW PLANNING OFFICER. VILNIUS, LITHUANIA

Would you like to join a fun, talented, young team passionate about aviation? Is your strength in communicating with people of different cultures and characters? Do you enjoy solving problems in the complicated situations you face every day?

We would like to entrust you with the following duties:

- Carry out short-to-mid-term crew planning.
- Calculate and monitor crew activities according to flight time limitations (EASA FTL and company manuals).
- Communicate directly with crew members and coordinate worldwide logistical arrangements.
- Monitor and identify the need for crew qualifications and skills in line with company requirements.
- Administer the crew planning system to ensure accurate and legal crew duties.
- Ensure that operational requirements are delivered cost-effectively.
- Perform other relevant duties as needed according to operational requirements.

To qualify for the role, we expect you to have:

- Excellent verbal and written communication skills in English.
- Advanced computer skills with attention to detail and accuracy in working with data.
- Excellent communication, multitasking, negotiation, and prompt problem-solving abilities in complicated situations.
- Excellent analytical, planning, and time management skills.
- Ability to work effectively in a team.
- Be flexible regarding working time (if required).

We offer you and guarantee:

- An interesting and challenging position within an international company in a fast-moving and fascinating aviation industry.
- Many challenges, participation in various projects, and events.
- Additional Health insurance according to the company policy.
- Possibility to implement innovative ideas and solutions.
- Free gym in the office.
- Free childcare zone.
- Free parking next to the main office building.
- Chill zone (PlayStation, Xbox, foosball, free coffee, tea, water with lemon, etc.).
- Other benefits from Avia Solutions Group.

We will be happy to discuss the specific amount during an interview based on your experience and qualifications.

Salary: from 1800 € to 2300 € (brutto)

KlasJet is an exclusive private and corporate jet charter company, renowned as a leader in the provision of bespoke group flights worldwide. Operating one of the biggest Boeing 737-VIP fleets globally, the company stands out visually through its unique livery, and professionally through its reputation for offering meticulously personalised, high-quality customer service. From sports teams and entertainers, meetings and events, to diplomatic envoys and corporate business travel KlasJet can offer the perfect service tailored uniquely to any particular needs.