



CHIEF OF THE OFFICE OF AIRWORTHINESS. KAUNAS, LITHUANIA

Overview:

JETMS Completions is an Aircraft Interiors company based at **Biggin Hill Kent, London**. Its main objective is to supply Design, Certification, Manufacture and Installation of commercial and VVIP aircraft interiors to the aviation industry.

JETMS is a family member of **Avia Solutions Group**, the largest ACMI (Aircraft, Crew, Maintenance, and Insurance) provider globally, managing a fleet of approximately 209 aircraft. In addition to ACMI services, ASG offers a wide range of aviation solutions, including MRO (Maintenance, Repair, and Overhaul), pilot and crew training, ground handling, and more.

JETMS Completions is seeking **Chief of the Office of Airworthiness**. Flexible to work in Lithuania / Northern Ireland.

Purpose of Role:

The main purpose of this role is to ensure that all aircraft design, modifications, and certification activities comply with applicable airworthiness regulations like EASA, UK CAA Part 21, FAA. The Chief of the Office of Airworthiness will lead the organisation airworthiness function and acts as the primary liaison with aviation authorities.

Key Responsibilities:

- Advising on design and certification issues and supporting the Company's application to the CAA for a Design Approval under part 21
- Attaining Design Approval and acceptance by the CAA
- CVE Structures and Cabin Safety, subject to the Company attaining Design Approval and acceptance by the CAA
- Act as the company's airworthiness authority and primary point of contact with regulatory bodies (e.g. EASA, UK CAA, FAA)
- Maintain oversight of all airworthiness and certification activities, including initial type certification, continued airworthiness, and design changes
- Ensure compliance with regulatory requirements (EASA Part 21 Subpart J, UK CAA Part 21 Subpart J, CS-25/CS-23 or equivalent)
- Approve and coordinate the release of airworthiness documentation, including Compliance Checklists, Certification Plans, and Statements of Compliance
- Provide strategic leadership to the Office of Airworthiness and support other departments on certification and design assurance issues
- Support internal audits and manage external audits related to airworthiness
- Review and approve technical documentation submitted to authorities
- Participate in design reviews and risk assessments, ensuring airworthiness concerns are identified

and mitigated

- Represent the company at industry meetings, working groups, and with civil aviation authorities

Required Qualifications & Experience:

- Degree in Aerospace Engineering, Mechanical Engineering, or a related discipline
- Proven track record and experience in aircraft certification and airworthiness, ideally in a Part 21J Design Organisation
- Proven experience dealing with EASA/CAA/FAA and navigating complex certification projects
- Strong understanding of aviation regulations and standards (e.g., CS-23, CS-25, Part 21, etc)

Skills & Competencies:

- Exceptional understanding of regulatory frameworks and compliance pathways
- Excellent communication and stakeholder management skills
- Strong analytical and problem-solving ability
- Leadership and mentoring skills to guide a team of Compliance Verification Engineers /airworthiness engineers

Desirable:

Appointment as an approved Compliance Verification Engineer (CVE) or signatory for airworthiness compliance

JETMS is a global provider of integrated world-class aircraft solutions that meet numerous servicing and modification requirements including line and base MRO, bespoke interiors, exteriors, and VIP aircraft completions.