

# CREW PEOPLE AND CULTURE INTERN. VILNIUS, LITHUANIA

## WHY US?

Avion Express is a narrow-body ACMI (Aircraft, Crew, Maintenance, Insurance) and charter operator. Avion Express provides top-level short and long-term aircraft wet-leasing (ACMI) solutions and also offers its clients aircraft on a charter basis. The company operates an Airbus A320 family aircraft fleet.

Avion Express is looking for ambitious professionals to support the company's matters and further development of the company. The position is based in Vilnius, Lithuania.

The company creates a supportive work environment and conditions for employees to grow, both professionally and personally.

#### **ARE YOU READY TO?**

- Assist People & Culture Crew recruitment team in coordinating and administrating various assessment related processes;
- Be a friend/ consultant/ representative for potential candidates;
- Administrate People & Culture Flight Crew recruitment related records;
- Comply with People & Culture department's and the company's mission by completing related results as required;
- Be a part of an amazing People & Culture team and contribute to various initiatives to improve our people well-being.

### DO YOU HAVE WHAT IT TAKES?

- An open mind with a constant wish to seek for more;
- Excellent organizational, communication and administrative skills with an ability to prioritize important projects and attention to details;
- Flexibility and willingness to learn;
- Fluent both in English and Lithuanian;
- Attention to details and computer literacy;
- Strong sense of ownership and responsibility.

## **DOES IT SOUND APPEALING?**

- Position, based in Vilnius, Lithuania;
- Friendly atmosphere in a modern business center;
- Daily lunch compensation;

