MICROSOFT ADMINISTRATOR. VILNIUS, LITHUANIA / HYBRID WORK

We are looking for a **Microsoft Administrator** to join our Digital Technologies (IT) department, which acts as a central unit for managing strategic, innovation, and IT projects and programs.

About the role

As a Microsoft Administrator, you will help **operate, secure, and continuously improve our Microsoft technology environment** across an international organization. You will work with Microsoft 365, Microsoft Entra ID, Azure, Intune, and Windows Server infrastructure while supporting both day-to-day operations and global IT projects.

You will join our IT Infrastructure unit, working alongside Microsoft Platform, Linux, Cloud, and Network specialists. This is a hands-on role where you will have the opportunity to **solve complex technical challenges, automate processes, strengthen security, and contribute to new technology implementations across the Group**.

Key Responsibilities:

- Implement and maintain a scalable Microsoft Entra ID (Azure AD) infrastructure.
- Manage Microsoft Entra ID applications, including app registrations, enterprise applications, SSO integrations (SAML/OIDC), API permissions and consent, and the lifecycle of secrets and certificates.
- Manage Microsoft Intune, Exchange Online, SharePoint, Teams, and other M365 services.
- Develop and enforce identity and access security policies, including SSO, MFA, and Conditional Access.
- Configure, manage, and monitor Windows servers and related infrastructure.
- Automate tasks with PowerShell to improve workflows and efficiency.
- Support the integration of AI tools with Microsoft 365 and Azure services using Model Context Protocol (MCP).
- Participate in infrastructure projects such as migrations, upgrades, and implementations.
- Provide Level 2/3 support for escalated IT issues.
- Maintain accurate documentation of systems, configurations, and processes.
- Drive continuous improvement of IT infrastructure and security posture.
- Manage daily IT operations, including service desk tickets, asset lifecycle, and access management.

Who are we looking for?

- At least 2 years of experience as a Systems Administrator, covering IT infrastructure, SaaS applications, and BAU operations.
- Experience with Windows Server and PowerShell scripting.
- Strong knowledge of Active Directory, Microsoft Entra ID (including app registrations and enterprise applications), and Microsoft Intune.

- Experience managing the Microsoft 365 suite (Exchange, SharePoint, Teams, etc.) and related services.
- Understanding of IT security principles, including identity management, SSO, MFA, and Conditional Access.
- Solid networking fundamentals: TCP/IP, DNS, DHCP, VLANs.
- Strong analytical, prioritization, and time management skills.
- A reliable, results-driven team player who approaches work professionally.
- Fluent Lithuanian and English, written and spoken.

Nice to have:

- Knowledge of advanced Azure setups, enterprise-level security frameworks, or Infrastructure as Code (IaC).
- Knowledge of Model Context Protocol (MCP) and integrating AI tools with the Microsoft ecosystem (e.g., Microsoft Graph, Azure, Copilot Studio).
- Experience with Atlassian products, Zabbix monitoring, Ivanti ticketing, and Veeam backups.

What do we offer?

An ambitious, dynamic team that supports and collaborates across a multicultural environment.

- Exciting projects in one of the world's most fascinating and innovative industries.
- The option to work from home if office life isn't your cup of tea.
- A health insurance package in line with company policy.
- A brand-new modern office with an on-site bistro, office bar, free gym, table tennis table, and chill-out spaces.
- Discounts and special offers from partners.
- A supervised children's playroom.

Salary

EUR 3,500–4,100 gross per month, depending on your experience, skills, and competencies.

About Avia Solutions Group

Avia Solutions Group is a global aviation business group operating across six continents. The Group brings together aviation professionals and companies providing services across ACMI, MRO, aviation training, ground handling, and other interconnected aviation solutions.

Ready to take the next step?

Join our international IT environment and help us build, secure, and improve the Microsoft technology ecosystem behind a global aviation group. **If you enjoy solving complex technical challenges, automating processes, and exploring new technologies, we would love to hear from you.**

Salary: from 3500 € to 4100 € (brutto)

Avia Solutions Group, the world's largest ACMI (Aircraft, Crew, Maintenance, and Insurance) provider, operates a fleet of 107 aircraft on 6 continents. Supported by 11,000 professionals, the group is the parent company to over 250+ subsidiaries including Avion Express, BBN Indonesia Airlines, and KlasJet. The group also provides a range of aviation services: MRO (Maintenance, Repair, and Overhaul), pilot and crew training, ground handling, as well as a variety of associated aviation.