



CABIN DOCUMENTATION SPECIALIST (MATERNITY COVER). VILNIUS, LITHUANIA

WHY US?

Avion Express is a narrow-body ACMI (Aircraft, Crew, Maintenance, Insurance) and charter operator. Avion Express provides top-level short and long-term aircraft wet-leasing (ACMI) solutions and also offers its clients aircraft on a charter basis. The company operates an Airbus A320 family aircraft fleet.

Avion Express is looking for ambitious professionals to support the company's matters and further development of the company. The position is based in Vilnius, Lithuania.

The company creates a supportive work environment and conditions for employees to grow, both professionally and personally.

ARE YOU READY TO?

- Maintain and develop cabin operations documentation.
- Assist Cabin Operations team in various operation related processes.
- Prepare and administrate related documentation.
- Cooperate with Station Managers in related processes.
- Perform other relevant duties according to operational needs.

DO YOU HAVE WHAT IT TAKES?

- You're highly organized, self-driven, and stay focused under pressure.
- You manage multiple tasks efficiently and never miss the details.
- You're fluent in English, both written and spoken.
- You take responsibility seriously and communicate with clarity.
- Teamwork is second nature to you.
- Experience in aviation? That's a definite advantage.

DOES IT SOUND APPEALING?

- Position, based in Vilnius, Lithuania.
- Friendly atmosphere in a modern business center.
- Competitive salary (starting from 2104 to 2455 € gross, depending on your experience) and social benefits, including health insurance.
- Other benefits: lunch compensation, opportunity to book standby flights, access to the childcare room, gym for your physical and mental health (Mindletic), daily fruits and weekly pastries, birthday day-off, gifts for marriage, childbirth and other significant life occasions.
- Opportunities for professional and personal growth.
- Opportunity to work in a truly international business environment.

Salary: from 2104 € to 2455 € (brutto)

Avion Express is the largest narrow-body ACMI operator in the world. The company operates it's Airbus A320 family aircraft fleet across Europe, as well as Africa, South America and the Asia-Pacific region.