



ACCOUNTING OFFICER. BANGKOK, THAILAND

Welcome aboard!

About us:

BBN Airlines Thailand is a leading provider of ACMI (Aircraft, Crew, Maintenance, and Insurance) and charter aircraft services across Thailand, tailored to meet the operational needs of airlines, tour operators, and aviation stakeholders worldwide.

As a partner of **Avia Solutions Group** — the world's largest ACMI provider — we have access to a global network of over 250 aviation businesses and are backed by a team of 14,000+ aviation professionals. The group's comprehensive services include MRO (Maintenance, Repair, and Overhaul), pilot and crew training, ground handling, and a wide range of aviation support solutions.

Key responsibilities:

Accounting & General Ledger

- 1) Record and verify daily accounting transactions (AR, AP, GL, JV).
- 2) Ensure all accounting entries comply with IFRS and Thai Revenue Code.
- 3) Prepare account reconciliations for key accounts including inventory, accrued expenses, and prepaid items.
- 4) Assist in preparation of monthly financial statements.
- 5) Support auditors and provide required schedules/ documentation.

Inventory & Stock Accounting

- 1) Maintain accurate accounting records for raw materials, spare parts, consumables, and finished goods (if applicable).
- 2) Review and reconcile stock movement (issue, return, transfer, disposal).
- 3) Verify warehouse documents (GRN, GIN, stock adjustment) and ensure proper cost coding.
- 4) Monitor stock aging and perform regular stock counts (cycle count / physical count).
- 5) Coordinate with warehouse and engineering teams to investigate and resolve stock variances.
- 6) Ensure correct cost recognition (e.g., FIFO, Weighted Average).

7) Review slow-moving or obsolete stock and propose provision for write-off.

Spare Parts & Consumables Control

- 1) Record and track spare parts usage to the correct asset, project, or cost center.
- 2) Review and reconcile spare parts issuance for maintenance or repair activities.
- 3) Ensure capitalization or expense is in accordance with accounting policy.
- 4) Coordinate with the maintenance or technical department regarding spare parts records and system updates.

Tax & Compliance

- 1) Ensure all inventory and service transactions comply with tax regulations (WHT, VAT, Customs).
- 2) Prepare supporting documents for tax filing as required.

Any other duties as may be assigned by the supervisor or the Company.

Qualifications and experience:

- Have full working rights in Thailand
- Bachelor's degree in finance, accounting, Business Administration or related field
- Minimum of 5 years of experience in finance and accounting roles
- Overseeing the accounts receivable (AR) and accounts payable (AP) processes for an organization or business
- Strong knowledge of accounting, regulations, and reporting requirements
- Sufficient knowledge in accounting transactions and applicable laws and regulations.
- Monthly closing experience.
- Have experience with Business Central System.
- Understanding International Finance Standards
- Ability to work independently and meet tight deadlines.
- Excellent communication and interpersonal abilities
- Good in English (verbal and written)

- Have experienced in Aviation will be an advantage.

Please note:

Only shortlisted candidates will be contacted for an interview. You must be able to successfully pass pre-employment and continuing medical, drug and alcohol pathology screening. BBN Airlines Thailand is committed to equal opportunity employment through fair recruitment practices.

"Shape Your Future with Us"

BBN Airlines Thailand is the premier ACMI leasing and on-demand charter services operator based in Thailand.