AMOS ADMINISTRATOR. ALL CITIES, ALL COUNTRIES

Avia Solutions Group is the world's largest ACMI (Aircraft, Crew, Maintenance, and Insurance) provider, operating a fleet of 209 aircraft worldwide and the parent company of over 250 subsidiaries. The group offers a wide range of aviation solutions, including MRO (Maintenance, Repair, and Overhaul), pilot and crew training, ground handling, and other related aviation services. Supported by 14,000 highly skilled aviation professionals, the group operates across 6 continents.

As an **AMOS Administrator** in the ASG Aviation Solutions and Corporate Integration department, you will be responsible for the day-to-day functional administration, implementation, and optimization of the AMOS system, a leading Maintenance and Engineering (M&E) software developed by Swiss-AS, across ASG's subsidiaries. This role focuses on configuring AMOS modules, supporting airline maintenance and engineering processes, managing data quality, and ensuring system adoption and compliance with group standards. Location: Any of ASG offices in Europe.

Key Responsibilities:

- Configure and administer AMOS functional modules (Engineering, Planning, Inventory, Finance, etc.) according to airline business need.
- Implement AMOS across multiple airline operations, ensuring standardized processes and optimized usage.
- Conduct business process analysis, align AMOS workflows with airline requirements, and identify areas for functional improvements.
- Prepare and maintain AMOS-related documentation, including user guides, training materials, and process specifications.
- Manage AMOS data migration activities: mapping, transformation, validation, and cleansing.
- Act as first-line functional support for AMOS users: troubleshooting, permissions, and workflow configuration.
- Coordinate and test AMOS version upgrades, patches, and functional enhancements.
- Support and monitor scheduled tasks, system jobs, and AMOS interfaces with ERP, flight ops, and MRO systems.
- Train end-users on AMOS functionality and ensure knowledge transfer across subsidiaries.
- Document and manage post go-live customizations to maintain consistency across all airlines.

Required Skills & Experience:

- 3+ years of experience in AMOS administration or similar MRO/M&E software.
- Strong knowledge of airline maintenance, engineering, planning, inventory, and finance processes.
- Hands-on experience with AMOS data migration and ETL processes.
- Solid understanding of AMOS configuration, workflows, and functional customization.
- Strong technical documentation and training delivery skills.
- Experience supporting interfaces between AMOS and third-party applications is an advantage.

What we offer:

- Be part of a thriving, international, and fast-evolving business aviation community.
- Advance your career in a rewarding and challenging role within the aviation service sector.
- Enjoy a flexible work environment alongside diverse, engaged, and globally connected teams.
- Receive competitive compensation and be recognized for your contributions with comprehensive employee benefits.
- Access a health insurance package in line with company policy.
- Enjoy discounts and special offers from various partners.

Avia Solutions Group, the world's largest ACMI (Aircraft, Crew, Maintenance, and Insurance) provider, operates a fleet of 209 aircraft on 6 continents. Supported by 14,000 professionals, the group is the parent company to over 250+ subsidiaries including SmartLynx Airlines, Avion Express, BBN Indonesia Airlines, and KlasJet. The group also provides a range of aviation services: MRO (Maintenance, Repair, and Overhaul), pilot and crew training, ground handling, as well as a variety of associated aviation.