



HR PARTNER. BUDAPEST, HUNGARY

ABOUT COMPANY:

FL Technics Wheels & Brakes Kft. is a subsidiary of FL Technics UAB, a provider of tailor-made services for aircraft maintenance, repair, and overhaul (MRO), delivering solutions to commercial aviation customers worldwide. FL Technics Wheels & Brakes Kft. is specialized in the maintenance and repair of aircraft wheels and brakes with headquarters in Hanover and further locations in Hungary, Italy and Lithuania with around 75+ employees.

To expand our team in Budapest, we are looking for:

HR PARTNER

YOUR TASKS:

- Participate in the recruitment process by sourcing candidates, conducting interviews, and facilitating the hiring process.
- Craft job offers that effectively communicate the role's requirements, benefits, and opportunities to potential candidates.
- Coordinate new hire onboarding and orientation activities to ensure a seamless transition for new employees.
- Administer employee benefits programs, including enrollment, changes, and inquiries.
- Manage employee relations issues by providing guidance, counseling, and resolution.
- Assist in the development and implementation of HR policies, procedures, and programs.
- Stay updated on relevant Hungarian employment laws and regulations to ensure compliance and mitigate risk.
- Collaborate with cross-functional teams to support organizational goals and initiatives.

WHAT YOU SHOULD BRING:

- Bachelor's degree in Human Resources, Business Administration, or related field.
- 2+ years of experience in human resources roles, with exposure to various HR functions.
- Strong understanding of Hungarian employment laws and regulations.
- Excellent interpersonal and communication skills, with the ability to build rapport and effectively communicate with employees at all levels.
- Detail-oriented with strong organizational and time management skills.
- Ability to maintain confidentiality and handle sensitive information with discretion.
- Proficiency in HRIS systems and Microsoft Office Suite.
- Available for working on-site at least 4 out of 5 weekdays (Location: CTPark Budapest Ecser)

WORKING AT FL TECHNICS:

- A stable job opportunity in an exciting international aviation industry.

- Commuting allowance and free parking.
- Private Health Insurance.
- Internal and external trainings.
- Employee events.
- Individual development opportunities as well as the opportunity to contribute your own ideas.

FL Technics is a global provider of aircraft maintenance, repair, and overhaul (MRO) services. The Company specializes in base & line maintenance, spare parts & component support, engine, APU & LG management, full aircraft engineering, and technical training. FL Technics is an EASA Part-145, Part-M, Part-147, Part-21 as well as FAA-145 certified company with hangars in Lithuania, Indonesia and China as well as line station around the world.