IT SYSTEMS ADMINISTRATOR (MICROSOFT). VILNIUS, LITHUANIA

We offer work in Digital Technologies (IT) department, acting as an central unit for managing strategic, innovation and IT projects and programs. Our department provides services to subsidiary companies related to IT Governance & Management, IT Service Delivery, IT infrastructure services, workplace IT support and ServiceDesk, Enterprise Applications (Digital IT Solutions, ERP), Cybersecurity. IT Infrastructure unit consist of the following teams: Microsoft platform, Linux, Cloud and Network. As Microsoft Administrator you will work with IT operations and engineering activities, complex M365 ecosystem, Azure workloads, Microsoft/Windows server-side infrastructure, participate in various projects to setup and or maintain solutions globally.

Main functions and responsibilities:

- Maintain and implement scalable Azure Active Directory infrastructure.
- Manage Microsoft Intune, Exchange Online, SharePoint, Teams and other M365 services.
- Develop and enforce IT security policies, including SSO, MFA, and Conditional Access.
- Configure, manage, and monitor Windows servers and related IT infrastructure.
- Automate tasks using PowerShell to improve workflows and efficiency.
- Participate in IT infrastructure projects such as migrations, upgrades, and implementations.
- Provide Level 2/3 support for escalated IT issues.
- Maintain accurate documentation for systems, configurations, and processes.
- Ensure continuous improvement of IT infrastructure and security posture.
- Manage daily IT operations, including handling service desk tickets, asset lifecycle, and access management.

Requirements for the position:

- At least 2years of professional experience in in Systems Administrator role or IT infrastructure management, SaaS applications, and BAU operations.
- Expertise in Windows Server and PowerShell scripting.
- Strong knowledge of Active Directory, Azure AD (Entra ID) and Microsoft Intune.
- Proficiency in managing Microsoft 365 suite (Exchange, SharePoint, Teams) and related services.
- Understanding of IT security principles, including identity management, SSO, MFA, and Conditional Access.
- Proficiency in networking basics: TCP/IP, DNS, DHCP, VLANs.
- Strong analytical skills, task prioritization, and time management abilities.
- Ambitious, focused, fair, humble, and dependable—a team player ready to deliver results and tackle tasks professionally.
- Fluency in Lithuanian and English (written and spoken).

Job Advantages:

- Knowledge of advanced Azure setups, enterprise-level security frameworks, Privileged Access

Management (PAM), DevOps workflows, or Infrastructure-as-a-Service methodologies.
- Skills in Atlassian products, Zabbix monitoring, Ivanti ticketing systems, and Veeam backups.
- Terraform experience.

What we offer:

- Highly ambitious and dynamic team, readily supporting and collaborating with colleagues in a multicultural environment.
- Exciting projects in one of the world's most fascinating and innovative industries.
- Possibility to work from home if office space isn't your cup of tea.
- Health insurance package in compliance with company policy.
- Brand new modern office with on-site bistro, office bar, free gym, pool and tennis tables, and chill spaces.
- Discounts and special offers from various partners.
- Office bar.
- Children's room where you can leave your kids to play with supervision.

Salary: from 3000 € to 4000 € (brutto)

Avia Solutions Group, the world's largest ACMI (Aircraft, Crew, Maintenance, and Insurance) provider, operates a fleet of 221 aircraft on 6 continents. Supported by 14,000 professionals, the group is the parent company to over 250+ subsidiaries including SmartLynx Airlines, Avion Express, BBN Indonesia Airlines, and KlasJet. The group also provides a range of aviation services: MRO (Maintenance, Repair, and Overhaul), pilot and crew training, ground handling, as well as a variety of associated aviation.