



ROSTERING MANAGER. GATWICK, UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND (THE)

Ascend Airways | Rostering Manager

Bishops Stortford & Gatwick UK

£45,000 - £50,000

With a newly acquired UK AOC Ascend Airways are operating a small fleet of Boeing 737 aircraft (NG and MAX) in the ACMI market, opening its first operational base at London Gatwick in early 2024. The company is part of Avia Solutions Group, the world's largest ACMI (Aircraft, Crew, Maintenance, and Insurance) provider, operating a fleet of 221 aircraft on 6 continents.

The group also provides a range of aviation services: MRO (Maintenance, Repair, and Overhaul), pilot and crew training, ground handling, as well as a variety of associated aviation services. Supported by 14,000 highly skilled aviation professionals, the group is a parent company to over 250+ subsidiaries

Ascend Airways are in search of a Rostering Manager to join our Flight Operations department in our growing airline.

Reporting to the Director of Flight Operations, the Rostering Manager will play a crucial role within the Flight Operations team, taking responsibility for overseeing the scheduling and rostering of all flight crew, ensuring efficient and effective workforce management.

Responsibilities:

- Producing monthly crew rosters that are:
 - Published a minimum of 14 days in advance of the duty or as per company policy
 - In accordance with the planned flying and training program
 - In compliance with OM A Ch. 4, 5 & 7 and Part ORO.FTL
 - In accordance with Ascend Airways crew contracts, including where appropriate commuting, fixed pattern and part time contracts
 - Appropriate for external cabin crew operating on Ascend Airways aircraft during damp lease, where required
 - Incorporating Ascend Airways Fatigue mitigation policies.
- Optimise rosters to meet productivity, leave and fatigue targets.
- Liaising with the Training Rostering Manager to ensure efficient integration of the Flying Training Schedule.
- Liaising with the Training Department to ensure efficient integration of the Ground Training Program.
- Liaison with the Crew Planning Manager to ensure published rosters meet the needs of Crew Control on handover.
- Manage Long term Crew Leave allocation.
- Contribute to yearly plans for crew hiring and training.

- Attend Flight Operations Fatigue Safety Action Group meetings or similar as required.
- Track and publish monthly roster statistics.
- any other projects Projects as assigned by the DFO.

The successful candidate will have the following experiences and attributes:

- Experience in rostering planning, preferably in the aviation industry
- Strong organisational and coordination skills
- Excellent verbal and written communication skills
- Familiarity with regulatory requirements in the aviation industry
- Ability to work effectively with cross-functional teams
- Capable to handle conflict and settle disputes in a reasonable manner
- Knowledge in Word, Excel
- Proficiency in both English second language would be desirable.

Other requirements:

- Right to live and work in the UK
- Ability to hold an Airside pass
- Ability to travel between sites when required

At Ascend Airways we offer a **competitive salary**, and an **inclusive and attractive working environment** that supports opportunity for career progression.

If you are interested in this role we encourage you to apply with your CV, or if you wish to hear more please reach out to recruitment@ascendairways.aero

Ascend Airways is a UK-based ACMI and charter airline offering the quietest, most fuel-efficient aircraft to enable customers to fulfil their capacity requirement and meet environmental objectives.