



JUNIOR ACCOUNTANT. VILNIUS, LITHUANIA

This is a great opportunity to become a part of our Finance Team in Vilnius. You will play an important role in analyzing financial data and helping to identify company's financial and investment strategies. BAA Training has offices in Vilnius, Lithuania; Paris; Barcelona; Lleida, Spain; and Ho Chi Minh, Vietnam. The company is constantly growing with a further possibilities to move to any of the multiple locations and departments we have. Aviation is a very fast-paced and truly multicultural world. If you are quick on your feet, like to converse in English, like meeting people from all around the world or love aviation – contact us now!

We promise a highly challenging field and wide scope of responsibilities, which will initially cover:

- Prepare and process payments, ensure that payments were done on time.
- Post and process daily bank transactions to the accounting system for the companies in Lithuania, Spain and France.
- Perform an accounting of business trip expenses and ensure timely payments of daily allowances.
- Reconcile accounts payable accounts related to paid proformas, ensure that accounting department received all necessary documentation.
- Perform the control's function of balances of accountable persons, including the communication with departments.
- Perform scheduled by direct manager activities related to the accounts payable and accounts receivable functions.
- Assist with and act with audit requests.
- Perform other duties and responsibilities, as assigned by direct manager.

We dream about a team member who:

- Has holds a university degree in Finance, Accounting, Business, or a related field.
- Has hands on experience with any accounting software (Navision is an advantage).
- Has excellent skills in a Microsoft Office 365 environment (especially in MS Excel).
- Experience with general ledger functions (advantage).
- Uses the English language at an effectively operational and independent level.
- Has positive attitude, accuracy and strong attention to details.
- Can work independently, possess self-motivation and willing to take ownership.
- Curiosity – inquisitive thinking such as exploration, investigation and learning.

What we offer you:

- A health Insurance package after 3 months working for the company.
- Additional holiday days for seniority after 2 years working for the company.
- A Wellness Day to take care of yourself and a Birthday Day to celebrate.

- Contribution to your pension fund for seniority.
- Mental gym to support your emotional wellbeing from Mindletic.
- An entertainment flight with a full flight aviation training simulator.
- Contemporary and convenient office space in a new growing AEROCITY area.
- Sport club and childcare service for your convenience.
- Public transport cover during the weekdays or parking space near the office.
- Discounts and special offers from various partners of the group.
- Extensive on boarding plan to ease your integration into company.
- An international and multicultural environment in vibrant industry with plenty of challenges to achieve.
- Personal growth possibilities if you are eager to progress in your career, we have a bunch of examples to share.

Salary: from 1819 € to 1984 € (brutto)

BAA Training is one of the TOP 3 biggest independent aviation training centres in Europe providing a full scope of aviation training solutions on both - B2B and B2C levels. We are accelerating with the ambitious expansion in Europe and Asia and working with clients from 96 countries. Our mission is to provide aviation community with highly-qualified aviation professionals.