



## **SYSTEM ADMINISTRATOR. TAGUIG, PHILIPPINES (THE)**

**Avia Solutions Group (ASG) Global Services Philippines** is looking for a **System Administrator** to join **the Group's Aviation Solutions and Corporate Integration department**.

**This position is based in the ASG Global Services Philippines office in BGC, Taguig, under a hybrid setup and working on the APAC Time Zone.**

\*Upon the first two months, you will be required to align your schedule with the Eastern European time zone for the training period.

Avia Solutions Group (ASG) is the leading aviation business group, operating across all continents with offices in Ireland, USA, Asia Pacific, UAE, Lithuania, South Africa, and Australia. Backed by 14,000 highly skilled aviation professionals, the group is the largest global ACMI (Aircraft, Crew, Maintenance, Insurance) provider, operating a fleet of 200+ aircraft. The group also provides various aviation services such as MRO (Maintenance, Repair, and Overhaul), pilots and crew training, ground handling, and other interconnected solutions.

### **Role Overview:**

The System Administrator will ensure the stability, performance, and security of Maintenance & Engineering (M&E) software systems across multiple airlines within ASG. This role involves managing databases, integrations, and infrastructure while coordinating with vendors and internal teams to support seamless operations and data-driven decision-making. Ideal for someone with strong technical expertise and a collaborative mindset in a global aviation environment.

### **Key Responsibilities:**

- Monitor Maintenance & Engineering system performance, availability, and scheduled jobs; apply patches, upgrade, and manage technical configurations.
- Administer PostgreSQL databases, including backups, space usages, performance tuning, and issue resolution with vendors.
- Define and execute backup, restore, failover, and system-level security procedures; manage SSL certificates and access controls.
- Lead data migration activities and maintain integrations with third-party systems such as Flight Ops, Finance, ETL, DMS, and Supply Chain platforms.
- Act as the primary technical administrator for M&E software across subsidiaries; coordinate escalations and advanced support with vendors.
- Collaborate with functional administrators and IT teams to align system setup with operational needs and ensure high availability.
- Ensure compliance with IT and aviation security standards across all supported systems.

### **What we are looking for:**

- Bachelor's degree in Information Technology or any relevant course.
- Minimum 3 years of experience as a System Administrator, preferably in aviation or enterprise IT environments.
- Strong knowledge of DBMS administration (PostgreSQL) and operating systems (Linux).
- Hands-on experience with system monitoring, patching, backups, and failover procedures.
- Experience in data migration and ETL Processes.
- Familiarity with system integration methods (APIs, web services, XML, JSON).
- Exposure to Power BI and Azure is a plus.
- Aviation industry experience is an advantage but not mandatory.

**The Benefits of being part of our Team:**

- Contribute to meaningful projects that shape the future, allowing you to grow professionally while making a real difference.
- Be part of a collaborative and inclusive environment where your ideas are valued, and innovation takes center stage.
- Benefit from personalized learning pathways, dedicated mentorship, and a clear trajectory for career advancement.
- Enjoy a flexible work culture and comprehensive benefits that support both your personal and professional well-being.
- Your efforts will be celebrated through competitive compensation and employee recognition programs designed to highlight your contributions.

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A remote workforce service centre supporting Avia Solutions Group's ACMI airlines and MROs worldwide.