



JUNIOR AUDITOR. BRATISLAVA, SLOVAKIA

Job Title: Junior Auditor

Company: AirExplore

Location: Bratislava

AirExplore is a leading provider in the aviation industry, dedicated to ensuring the highest standards of safety, compliance, and efficiency. We are looking to expand our team with a motivated and detail-oriented Junior Auditor to support our Compliance Monitoring Department. This is a great opportunity for individuals seeking to grow within the aviation sector.

Job Responsibilities:

As a Junior Auditor at AirExplore, you will play a key role in ensuring the integrity of our operations through audits and inspections. Your responsibilities will include:

- Conducting audits and inspections as part of our ongoing Compliance Monitoring System.
- Ensuring that all audits and inspections are properly and completely performed, in compliance with the Compliance Assurance Program.
- Identifying and documenting any non-compliance, and ensuring that the information is passed on to the responsible employees for corrective actions.
- Recording concerns and findings, with supporting evidence.
- Monitoring and verifying the effectiveness of corrective actions.
- Assisting the Compliance Monitoring Manager with activities to ensure the efficient functioning of the Compliance Monitoring Department.
- Performing additional duties and tasks as assigned by the Compliance Monitoring Manager.

Requirements:

- **Education:** A background in the aviation field is a significant advantage.
- Strong attention to detail and organizational skills.
- A proactive approach to problem-solving and task completion.
- Ability to work independently and as part of a team.
- Strong written and verbal communication skills.
- Willingness to learn and adapt in a dynamic environment.

Soft Skills:

- Excellent communication skills.
- Team-oriented with a collaborative mindset.
- Strong problem-solving and critical thinking abilities.
- Time management skills to prioritize tasks effectively.
- Leadership potential with a proactive attitude.
- Adaptability and flexibility to changing demands.
- Creativity and initiative in addressing challenges.
- Empathy and understanding in working with colleagues.

Why Join Us?

- **Growth opportunities** in the aviation industry.
- **Professional development** and training to enhance your auditing skills.
- Work in a **dynamic environment**.

Employee perks, benefits

- Meal Allowance
- Working in a young and dynamic team
- Attractive environment in the aviation industry
- Financial contribution of €100 per year for cultural experiences under our SkyCulture program or for health and sports purposes under the Fly Fit program
- MultiSport card
- Birthday day off
- Mental Health Support

Candidates with education suit the position

University education (Bachelor's degree)

University education (Master's degree)

Educational Specialization

Aviation

Language skills

English - Upper intermediate (B2) **and** Slovak - Advanced (C1)

Salary: from 1400 € (brutto)

AirExplore is Slovakia's largest charter airline providing the most flexible, full-service ACMI solutions worldwide. Based at Bratislava Airport, the airline's fleet consists of 16 aircraft, including 8 x Boeing 737-800 and 8 x Boeing 737-800F. The company offers its clients modern aircraft, experienced crews, skilled maintenance, and comprehensive insurance coverage.