



## **FLIGHT OPERATIONS OFFICER (PART-TIME). GATWICK, UNITED KINGDOM**

**Are you ready to charter your own career?**

**The runway to success in global aviation begins here...**

We're looking for an **Flight Operations Officer (part-time)** to join our team at **Gatwick, UK**. The successful candidate will ideally have experience working in an office based operations department within the aviation, transport or logistics sectors, with a cargo environment being most desirable. Candidates working in similar process driven roles will also be considered as full training will be provided.

We're seeking a candidate who can remain calm under pressure and enjoys problem-solving complicated situations with a team-focused approach. This is an exciting opportunity to join our expanding team and be a part of our company's continued success.

### **Purpose of Role**

- Provide prompt and efficient aviation logistical services to clients
- Provide a professional and positive image of Chapman Freeborn Flight Support to clients and suppliers
- Promote and act positively upon all commercial opportunities for the business

### **Key Responsibilities**

- Updating the database with new projects and information
- Raising Requests for Services and Service Agreements
- When required seek ACMI availability in global markets
- Support aircraft brokers where required in setup of sub charters to meet airline client's needs
- Reconcile projects to the point of closure
- Keep up to date with activities of other operation officers using the appropriate network of communication

## Requirements

- 2 years in an equivalent role
- To be based in Gatwick, UK
- Strong communication skills in a multinational environment

## What We Offer

- Comprehensive benefits package
- Opportunity to join a global company and be part of a diverse international team
- Professional development and career opportunities
- Unlimited access to thousands of courses on LinkedIn Learning platform

With more than 50 years of experience, the **Chapman Freeborn group** provides a diverse range of aviation-related services on a global basis. Our expertise in all areas of the air charter industry makes us the number one choice for many of the world's leading logistics providers, multinational corporations, travel partners, and well-known names from the entertainment business.

Chapman Freeborn is a family member of **Avia Solutions Group**, a leading global aerospace services group with almost 100 offices and production stations providing aviation services and solutions worldwide. Avia Solutions Group unites a team of more than 11.500 professionals, providing state-of-the-art solutions to the aviation industry and beyond.

Chapman Freeborn aims to promote equality, diversity, fairness and respect for future and current staff at all levels of the organization. We aim to provide equal opportunities in all aspects of employment and to ensure that the talent and skills of all individuals are maximized.

Chapman Freeborn provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

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Chapman Freeborn combines over 46 years of experience with unrivaled global coverage to meet the air charter requirements of customers 24 hours a day, 365 days a year. The company's diverse client base includes major corporations, governments, non-governmental organizations (NGOs) and relief agencies, as well as high net worth individuals (HNWIs) and prominent figures from the entertainment world.